

# APPROVED

NAUSET REGIONAL SCHOOL COMMITTEE  
Meeting of October 7, 2010  
Held at the Nauset Regional Middle School

The meeting was called to order at 7:05 p.m. by Chair Bob Jones

## ROLL CALL:

For the Committee: Sarah Blackwell, Ed Brookshire, Bob Jones, Jon Porteus, Fred Walters,  
Frank Cummings, Dion Dugan (7:26 p.m.)

For the Administration: Richard Hoffmann, Bonny Gifford, Ann Caretti, Hans Baumhauer,  
Tom Conrad, Maxine Minkoff

Also present: Town officials, interested citizens

10 DEC 13 PM 12:57  
TOWN OF ORLEANS  
TOWN CLERKS OFFICE  
D. W. Jones

## CITIZENS SPEAK

Mr. Cliff Ambrose addressed the School Committee regarding a payroll situation and the decision of Administration to annualize hourly rate employees pays into salary, sliding the start date of the fiscal year and extending it past the end of the fiscal year, or a 54-week plan, resulting in a deduction of his wages.

Chair Jones indicated the Committee will take this information under advisement and ask the Superintendent to respond to the question of the School Committee at his earliest convenience.

## PRIORITY BUSINESS

### Keith Kenyon, Athletic Director

The new Athletic Director, Keith Kenyon, addressed the Committee with his goals and objectives for the Athletic Department including the creation of an Athletic Handbook and establishing an Athletic website. With the Concussion Impact Program in place, athletes have been tested; base lines recorded and they will be retested in winter and spring. He reported that coaches will pursue professional certification through the National Federation of High Schools. He would like to have coaching evaluations for all coaches in the district. (He will review the procedure with the Principal Conrad and the School Committee in the future.) Mr. Kenyon indicated he would like to improve the Senior Awards Night and improve standards for the Athletic Hall of Fame. He would like to have a Senior Athletic Dinner that would become part of "Senior Week." Mr. Kenyon explained the new building use software entitled, "Schedule Star."

Chair Jones asked Mr. Kenyon's opinion of fees for student athletics or if he had any thoughts on how sports can generate funds. Mr. Kenyon indicated he was not a proponent of user fees and feels there is so much learned on the sports field. He will try to find creative ways to raise funds and would like to ramp up the Booster Clubs.

### Eastham Wells

Mark White, from the Environmental Projects Group, and Ann Marie Patrika, Orleans Town Hall, updated the Committee on the status of the Eastham Well Project, particularly the work being done at Nauset High School. They are presently testing three sites and have found the quality and quantity of the water good at all sites. Data is being collected and evaluated at all sites and they are moving through the process with the Environmental Protection Agency. They hope to have results in January or February and will have some sense of what the three sites will yield. Information will be brought to Town Meeting.

### Student Representative Report

Robert Montano, student representative, reported that the Athletic Department has been very successful this year and students are very excited about the program.. He also noted the generous donation of football uniforms from Mike DeVito, Jets defensive end and former Nauset athlete. The soccer team has been having a good season. The Music department had a social and is planning a trip to Disney in April. The Student Council has decided to change the focus of the Pep Rally. He indicated Spirit Week is coming up and Homecoming is next week. S.A.T.'s and P.S.A.T.'s scheduled on upcoming Saturdays.

The Superintendent officially thanked Mike Devito for his most generous gift to the Nauset Football team and asked the School Committee to accept his gift.

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On a motion by Mr. Dugan, seconded by Mr. Porteus, it was voted unanimously to accept, with sincere gratitude, the donation of jerseys for the football team.

Dr. Hoffmann reported that Snows of Orleans would like to help support the Nauset Music Program through a fundraising event during the holidays that would give the program \$1.00 for every live wreath sold, \$2.00 for every Christmas tree sold and \$2.00 for every live arrangement that is sold.

On a motion by Mr. Brookshire, seconded by Mr. Dugan, it was voted unanimously to accept the fundraising gift from Snows.

Dr. Hoffmann explained the "Nauset Bead" fundraiser from Snows. The Nauset Music Department will receive \$10.00 for every black and gold bead that is sold.

On a motion by Mr. Brookshire, seconded by Mr. Dugan, it was voted unanimously to approve the "Nauset Bead" fundraiser from Snows.

Dr. Hoffmann reported the October 1 enrollment for the district – PreK-12 is 2,583, down 43 students from the original projections. Last year the enrollment was 2,626. The Middle School has 13 less students and the High School has 6 less students than last year. Twelve freshmen students are coming from Provincetown. Dr. Hoffmann indicated there are big class sizes at the High School and Middle School. One foreign language class at the High School has 39 students and class size at the Middle School is 26, 27, and 28 per class.

Dr. Caretti reported that the Parent Advisory Brochure, listing the purpose of the advisory council and resources/contacts, has been distributed. Dr. Caretti also reported that she recently gave a presentation on Special Education that included a guest speaker from the Asperger's Association to principals and counselors.

2010 MCAS Results

Dr. Bonny Gifford gave an overview of the technical terminology and changes that have taken place in MCAS highlighting CPI calculations, performance ratings, and targets. Various scores were reported and she indicated they are working on ELA and Math status at the Middle School. There is a growth assessment piece going forward that will show individual student achievement year-to-year that will enable teachers to look at individual student progress.

Dr. Maxine Minkoff reviewed the Middle School MCAS results with the Committee noting that the Nauset Regional Middle School's ELA and Math scores exceeded state performance targets. In Math, areas of need and concern were identified in subgroups. She indicated the need to look for more growth in mathematics. Special Education and low income sub groups are not seeing the growth they would like to see and she outlined the steps being taken to help student achievement including; assigning a special Needs teacher to each team that teaches math, hiring of a math consultant to work with teachers and help them think of strategies to help students, more math instruction for kids at risk, extra two periods of math per week, and working with Assistant Superintendent to realign mathematics curriculum. They are working hard to analyze data and get more specific information to help students, focusing on individual growth. Dr. Ann Caretti indicated that 143 students did not reach proficient or advanced in math and 43 students were in the special needs program.

Principal Conrad reviewed the High School MCAS scores with the Committee indicating 63% students are advanced at Nauset compared to 26% in the state. Nauset ranks second out of 351 high schools. One student failed math, one student failed ELA, and one student failed science. They are working with those students on an educational proficiency plan to help them graduate high school. Any student that scores "Needs Improvement" will go onto an EPP Plan. A team is looking at results through the data warehouse and meeting with families to build strategies to get students back on track. Principal Conrad thanked Dr. Hoffmann and Dr. Gifford for getting additional help in the area of mathematics.

The Superintendent congratulated all the students and faculty members for doing so well. In November, MCAS will be back on the agenda and the School Committee will have a chance to ask specific questions.

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### FY11 Budget Update

Hans Baumhauer, Business Manager, reviewed the monthly expense report indicating salaries have been encumbered. There are two new revenue sources – Provincetown Tuitions and Jobs Bill Fund. Line item transfers will take place in November. Mr. Baumhauer also gave an explanation of “encumbering” money.

The Superintendent indicated they are using Jobs Bill money to restore some of the things that were cut at the Middle School and that the public needs to know these are not renewable resources. With the Jobs Bill funds the High School added back hours to people whose jobs were reduced in June. A math teacher was re-hired and funding is available for a secretary. Provincetown Tuition money is being used to bring back some of the people who were laid off last year.

Chair Jones indicated that the “handwriting is on the wall” and that the School Committee must come up with additional funds to maintain programs and the quality of the programs.

### FY12 Budget

Dr. Hoffmann reviewed the budget process timeline with the School Committee, noting everything is scheduled a month earlier than usual. In August, 2007, the School Committee revised the Budget Policy. At the next meeting the Committee will be asked if this is still the budget policy. Dr. Hoffmann gave the Committee preliminary information for FY12 budget. The Committee needs a vision as to where the Nauset Schools will be in five years. The Superintendent reviewed the agenda for the Budget/Finance Subcommittee meeting. Mr. Porteus reviewed topic areas, development of the budgetary process, budget format, and the budget timeline. The Subcommittee would like to preset the budget at the December Meeting and prepare for the possibility of an override.

### Sustainability

Questions from members of the Brewster Finance Committee were reviewed. It was Dr. Hoffmann’s intention to forward answers to all Finance Committees in all four towns. Mr. O’Brien was thanked for gathering community members and obtaining questions. Discussion ensued about the kinds of questions asked. Mr. Ed Lewis, Selectman from Brewster, suggested forwarding the answers to Town Administrators and Selectmen before sending them to Finance Committees.

### Capital Plan

Dr. Hoffmann gave an update of the MSBA Green Program with a focus on windows and roofs for the High School. Mr. Baumhauer indicated that he submitted a “Statement of Interest” to the MSBA. The School Committee asked that this be submitted for the Middle School as well and Administration indicated that the MSBA will take that under advisement.

### MASC Conference

Dr. Hoffmann reviewed the MASC Resolutions with the Committee indicating they needed to vote on the resolutions. Mr. Dugan was previously voted delegate from the Region. It was suggested that Mr. Dugan follow recommendations of the Superintendent relative to MASC resolution voting. (#1. support, #2. support, #3. no, #4. support, #5. support, #6. no, #7 support.

On a motion by Mr. Jones, seconded by Mr. Dugan, it was voted that the MASC delegate follow the recommendations of the Superintendent for voting the questions.

## OTHER REPORTS AND INFORMATION

### Policy Subcommittee

The Policy Subcommittee will have a draft of the Bullying Policy before the December Joint Meeting.

### Transportation Subcommittee

Mr. Dugan reported that the Subcommittee has been meeting and has developed a timeline to present the two-tier bus transportation system and plan to bring this forward at the Joint Meeting in December for a vote. (Savings of approximately \$500,000 over five years.) Mr. Dugan is preparing a presentation for an informational forum to be held at the Middle School.

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Wellness Subcommittee

Ms. Blackwell gave her report at the Joint School committee meeting indicating the group is looking at menus, planning site visits to the Middle School and High School cafeterias and working on promoting educational awareness with regard to healthy eating. She will be showing a video, "Two Angry Moms" at the October 27<sup>th</sup> meeting at 4:00 p.m. at the Central Office. The Public is welcome.

Cape Cod Collaborative

Mr. Walters invited the Committee to Visitation Day at the Collaborative on Wednesday, October 20<sup>th</sup> from 11:00 a.m. – 3:00 p.m. Everyone is welcome to tour the new site in Osterville and visit the Otis National Guard site as well.

APPROVAL OF MINUTES

On a motion by Mr. Brookshire, seconded by Mr. Cummings, it was voted unanimously to approve the minutes of the September 2, 2010 meeting.

On a motion by Mr. Brookshire, seconded by Sarah Blackwell, it was voted unanimously to approve the minutes of the September 28, 2010 meeting.

ADJOURNMENT

On a motion by Mr. Brookshire, seconded by Mr. Dugan, it was voted unanimously to adjourn the meeting at 9:00 p.m.

Respectfully submitted,

Ann M. Tefft, recording secretary